### MONNET INDUSTRIES LIMITED

Registered Office:Plot No.-216, Sector-C, Urla Industrial Complex, Raipur-493221 (Chhattisgarh) Corp. Office:Monnet House, 11, Masjid Moth, Greater Kailash-II, New Delhi-110048 (INDIA) Phone: +91 11 29218542-46; Fax: +91 11 29218541. Email:isc\_mind@monnetgroup.com;

Website: www.monnetgroup.com; CIN: L51103CT1982PLC009717

#### NOTICE

**NOTICE** is hereby given that the 37th Annual General Meeting (AGM) of the members of **MONNET INDUSTRIES LIMITED** (The "Company") will be held on Tuesday, 17<sup>th</sup> November, 2020 at 12.30 P.M. through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM") to transact the following business: —

#### **ORDINARY BUSINESS**

- 1. To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended 31st March, 2020 and the Reports of the Board of Directors and Auditors thereon.
- 2. To appoint a Director in place of Mr. Keshav Sharma (DIN: 08275228), who retires by rotation and being eligible offers himself for re-appointment.

#### **SPECIAL BUSINESS**

- 3. TO CONSIDER AND APPROVE SHIFTING OF REGISTERED OFFICE OF THE COMPANY FROM THE STATE OF CHHATTISGARH TO NATIONAL CAPITAL TERRITORY (NCT) OF DELHI AND CONSEQUENT AMENDMENTS IN THE MEMORANDUM OF ASSOCIATION OF THE COMPANY AND IF THOUGHT FIT, TO PASS WITH OR WITHOUT MODIFICATION(S), THE FOLLOWING RESOLUTION AS A SPECIAL RESOLUTION:
  - "RESOLVED THAT pursuant to the provisions of Section 12, 13 and other applicable provisions, if any, of the Companies Act, 2013 read with Rule 30 of Companies (Incorporation) Rules, 2014 (including any statutory modification(s), or re-enactment thereof for the time being in force) and subject to the approval of the Central Government (Power delegated to Regional Director), consent of shareholder(s) be and is hereby accorded for shifting of registered office of the Company from the State of "Chhattisgarh" to "National Capital Territory (NCT) of Delhi."
  - "RESOLVED FURTHER THAT upon shifting of the registered office being effective, the existing Clause II of the Memorandum of Association of the Company be and is hereby substituted with the following new Clause II:
  - "II. The Registered Office of the Company is situated in the National Capital Territory (NCT) Of Delhi."
  - "RESOLVED FURTHER THAT the Board of directors of the Company be and are hereby severally authorized, to sign, execute, make affidavits and file the application and other related deeds and documents before the Central Government (Power delegated to the Regional Director) under Section 13(4) and all other applicable provisions, if any, of the Companies Act, 2013 and other related deeds and documents with such authorities as may be necessary and to do all such acts, deeds and things as may be deemed necessary including but not limited to Publication of Notice in Newspaper(s), to give effect to

the shifting of registered office of the Company from the State of Chhattisgarh to National Capital Territory (NCT) of Delhi"

By order of the Board of Directors MONNET INDUSTRIES LIMITED

SD/-

Date : 23.10.2020 (Priya)
Place : New Delhi Company Secretary
(M.No. A43972)

Registered Office:

Plot No.-216, Sector C, Urla Industrial Complex, Raipur-493221(Chhattisgarh)

Corporate Office: Monnet House, 11,

Masjid Moth, Greater Kailash-II, New Delhi-110048

#### **NOTES**

- 1. The Explanatory Statement pursuant to Section 102 (1) of the Companies Act, 2013, setting out material facts in respect of the special business items which are considered to be unavoidable by the Board of Directors of the Company as set out under item no 3 of the accompanying notice is annexed hereto.
- 2. Since this AGM is being held through VC / OAVM, physical attendance of Members has been dispensed with. Accordingly, the facility for appointment of proxies by the Members will not be available for the AGM and hence the Proxy Form, route map and Attendance Slip are not annexed to this Notice. However, the Body Corporates are entitled to appoint authorized representatives to attend the AGM through VC/OAVM and participate thereat and cast their votes through e-voting.
- 3. Corporate members intending to attend/vote at AGM through VC / OAVM by their respective authorized representative(s) pursuant to section 113 of the Companies Act, 2013 are requested to send their authorisations/ resolutions/ power of attorney to the Scrutinizer by e-mail on <a href="mailto:contact@cssanjaygrover.in">contact@cssanjaygrover.in</a> with a copy marked to <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> and Ms. Priya on <a href="mailto:priya@monnetgroup.com">priya@monnetgroup.com</a> authorizing their representatives to attend and vote on their behalf at the Annual General Meeting of the Company.
- 4. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are therefore requested to submit the PAN to their Depository Participants with whom they are maintaining their Demat accounts. Members holding shares in physical form can submit their PAN details to the Company or to the RTA.
- 5. The statutory register maintained under Section 189 of the Companies Act, 2013 and Section 170 of the Companies Act, 2013, and all documents referred to in the Notice and accompanying explanatory statements will be available for inspection by members in electronic mode. Members can inspect the same by sending an email to Ms. Priya at <a href="mailto:priya@monnetgroup.com">priya@monnetgroup.com</a>
- 6. Any query relating to financial statements must be sent to the company's Registered Office at least seven days before the date of the Meeting.
- 7. The relevant details, pursuant to Regulations 26(4) and 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, ("SEBI Listing Regulations") and Secretarial Standard on General Meetings issued by the Institute of Company Secretaries of India, in respect of Directors seeking re-appointment at this AGM is annexed as Annexure -1.
- A. General instructions for accessing and participating in the 37th AGM through VC/OAVM facility and voting through electronic means including remote e-Voting:
- 8. In view of the outbreak of the Covid-19 pandemic, the Ministry of Corporate Affairs ("MCA") has vide its circular dated 5 May 2020 read with circulars dated 8 April 2020 and 13 April 2020 (collectively referred to as "MCA Circulars") and Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated 12 May 2020 issued by the Securities and Exchange Board of India ("SEBI Circular") the 37th AGM of the Company is being conducted through VC/OAVM facility without the physical presence of the Members at a common venue.
- 9. In accordance with the Secretarial Standard -2 on General Meeting issued by the Institute of Company Secretaries of India (ICSI) read with guidance/clarification dated April, 15, 2020 issued by ICSI, the proceedings of the AGM shall be deemed to be conducted at the Registered Office of the Company which shall be the deemed venue of the AGM.
- 10. Pursuant to Sections 101 and 136 of the Companies Act, 2013 read with Rule 18(1) of the Companies (Management and Administration) Rules, 2014, and MCA Circulars and SEBI Circular dated May 12, 2020 the Notice calling the AGM along with the Annual Report including audited financial statements for the financial year 2019-2020 is being sent in electronic mode to all the Members who have registered their e-mail ID's with the Company/Depository Participants for communication purposes. Members who have not registered their e-mail address or if there is any change in their e-mail address are requested to register/update their e-mail address with the by writing the e-mail to RTA at <a href="mailto:admin@mcsregistrars.com">admin@mcsregistrars.com</a> for receiving all communications including Notices, Circulars, etc. from the Company electronically.

- 11. Members are requested to support Green Initiative by registering/updating their e-mail addresses with the Depository Participant (in case of shares held in dematerialised form) or with Registrar and Transfer Agent or the Company (in case of shares held in physical form) in the prescribed form which can be downloaded from the Company's website at <a href="www.monnetgroup.com">www.monnetgroup.com</a>, for receiving all communication including annual report, notices from the Company electronically.
- 12. Members who have not registered their e-mail addresses and holding shares in demat form and physical form can get their e-mail ID registered with the Registrar and Transfer Agent (R&TA), MCS Share Transfer Agent Ltd., F-65, Okhla Industrial Area, Phase I, New Delhi 110 020, by writing the e-mail to RTA at <a href="mailto:admin@mcsregistrars.com">admin@mcsregistrars.com</a>.
- 13. In line with the MCA circulars the Notice convening 37th AGM and explanatory statement ('the Notice') is available on the Company's website on <a href="http://www.monnetgroup.com/mil-annual-notices-2020.php">http://www.monnetgroup.com/mil-annual-notices-2020.php</a> and Annual Report of the Company for financial year 2019-2020 is available on Company's website <a href="http://www.monnetgroup.com/mil-annual-reports-2020.php">http://www.monnetgroup.com/mil-annual-reports-2020.php</a> . The notice and Annual Report of the Company is also hosted on the website of stock exchanges where a shares of the Company is listed i.e. BSE Limited (https://www.bseindia.com).
- 14. The register of Members and Share Transfer Books of the Company will remain closed from Tuesday, 10th November, 2020 to Tuesday, 17th November, 2020 (both days inclusive) for the purpose of Annual General Meeting.
- 15. The Company has appointed NSDL to provide facility for voting through remote e-Voting, for participation in the 37th AGM through VC/OAVM Facility and e-Voting during 37th AGM.
- 16. Attendance of the members attending the AGM through VC/OAVM shall be counted for the purpose of reckoning the quorum under section 103 of the Act. Members are requested to refer section "C" for detailed information for participating in AGM through VC.
- 17. The Members can join the AGM in the VC/OAVM mode 30 minutes before and after the scheduled time of the commencement of the meeting as mentioned in the Notice. The facility of participation at the AGM through VC/OAVM will be made available for 1000 members on first come first served basis. The large members (i.e. members holding 2% or more shareholding), promoters, institutional investors, directors, key managerial personnel, the chairpersons of the Audit Committee. Nomination and Remuneration Committee and Stakeholders Relationship Committee, auditors, etc. are allowed to attend the meeting without restriction on account of first-come first-served basis
- 18. The Members are requested to note that the Company has arranged Video Conferencing Facility (VC) for the proceedings of the AGM through NSDL platform. Members may use this facility by using the same login credentials as provided for remote e-Voting. Members on the day of the AGM will login through their user ID and password on e-Voting website of NSDL. The link/tab will be available in Member login where the EVEN of the Company will be displayed. The VC Facility will be available on 17th November 2020 from 12.30 p.m. (IST) onwards till the conclusion of the meeting.
- 19. The Board of Directors has appointed Mr. Devesh Kumar Vasisht Partner of M/s. Sanjay Grover & Associates (CP No. 13700), failing him Ms. Priyanka, Partner at M/s. Sanjay Grover & Associates (CP No. 16187) having address at B-88, 1st Floor, Defence Colony, New Delhi-110024, as a Scrutinizer to scrutinize the remote e-voting and the e-voting at AGM in a fair and transparent manner.
- 20. The scrutinizer shall, immediately after the conclusion of the e- voting at the Annual General Meeting, first count the votes cast at the meeting, thereafter unblock the votes cast through remote e- voting and make, submit not later than 48 hours from conclusion of the meeting, a Consolidated Scrutinizer's Report of the total votes cast in favour or against, to the Chairman or in his absence any other Director or Key Managerial Personnel as authorized by the Chairman of the AGM, who shall countersign the same.
- 21. The results of voting will be declared within 48 hours from the conclusion of the Annual General Meeting. The results declared along with the Consolidated Scrutinizer's Report shall be placed on the Company's website <a href="https://www.monnetgroup.com">www.monnetgroup.com</a> and on <a href="https://www.monnetgroup.com">www.evoting.nsdl.co.in</a>. Further, the results shall be displayed on the Notice Board of the Company at its Registered Office and will also be posted on the website of Company. It shall also be communicated to relevant stock exchanges.

#### B. Electronic Voting through remote mode:

Pursuant to Regulation 44 of the SEBI (Listing Obligations and Disclosures Requirements) Regulations, 2015 and in terms of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended, the Company is providing the facility to all its members as on cut-off date, being Tuesday 10th November 2020 to exercise their right to vote on the businesses specified in the accompanying notice by e-voting process through remote e-voting services provided by NSDL.

The Members may cast their votes using an electronic voting system ("remote e-voting"). Instructions for remote e-voting are given herein below. The resolutions passed by remote e-voting are deemed to have been passed as if they have been passed at the Annual General Meeting.

The Members who have cast their vote by remote e-voting prior to the Annual General Meeting may also participate in the meeting but shall not be entitled to cast their vote again.

The voting rights of members shall be in proportion to their shares in the paid up equity capital of Company as on the cut off date fixed for the purpose i.e. Tuesday 10<sup>th</sup> November 2020 (cutoff date). A person, whose name is recorded in the register of members as on the cut-off date only, shall be entitled to avail the facility of remote e-voting. Any person who is not a member of the Company on the cut-off date should treat the notice for information purposes only

Remote e-voting period shall commence from Saturday, 14th November 2020 at 9.00 A.M. (IST) and ends on Monday, 16<sup>th</sup> November 2020 at 5.00 P.M. (IST).

The remote e-voting module shall be disabled for voting thereafter. Once the vote on a resolution is cast by the Member, the Member shall not be allowed to change it subsequently.

The instructions and other information relating to remote e-voting are as under: The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

### THE INSTRUCTIONS FOR MEMBERS FOR REMOTE E-VOTING ARE AS UNDER:-

The remote e-voting period begins on Saturday, 14th November, 2020 at 09:00 A.M. and ends on Monday, 16th November, 2020 at 05:00 P.M. The remote e-voting module shall be disabled by NSDL for voting thereafter.

#### How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

Step 1: Log-in to NSDL e-Voting system at https://www.evoting.nsdl.com/

Step 2: Cast your vote electronically on NSDL e-Voting system.

**Details on Step 1 is mentioned below:** 

#### **How to Log-in to NSDL e-Voting website?**

- 1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <a href="https://www.evoting.nsdl.com/">https://www.evoting.nsdl.com/</a> either on a Personal Computer or on a mobile.
- 2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholders' section.
- 3. A new screen will open. You will have to enter your User ID, your Password and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at

<u>https://eservices.nsdl.com/</u> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

4. Your User ID details are given below:

Manner of holding shares i.e. Demat	Your User ID is:
(NSDL or CDSL) or Physical	
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12************ then your user ID is 12************************************
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

- 5. Your password details are given below:
  - a) If you are already registered for e-Voting, then you can user your existing password to login and cast your vote.
  - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
  - c) How to retrieve your 'initial password'?
    - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
    - (ii) If your email ID is not registered, please follow steps mentioned below in process for those shareholders whose email ids are not registered
- 6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
  - a) Click on "Forgot User Details/Password?" (If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
  - b) <u>Physical User Reset Password?</u>" (If you are holding shares in physical mode) option available on <u>www.evoting.nsdl.com</u>.
  - c) If you are still unable to get the password by aforesaid two options, you can send a request at <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> mentioning your demat account number/folio number, your PAN, your name and your registered address.

d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.

- 7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
- 8. Now, you will have to click on "Login" button.
- 9. After you click on the "Login" button, Home page of e-Voting will open.

#### **Details on Step 2 is given below:**

#### How to cast your vote electronically on NSDL e-Voting system?

- 1. After successful login at Step 1, you will be able to see the Home page of e-Voting. Click on e-Voting. Then, click on Active Voting Cycles.
- 2. After click on Active Voting Cycles, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle is in active status.
- 3. Select "EVEN" of company for which you wish to cast your vote.
- 4. Now you are ready for e-Voting as the Voting page opens.
- 5. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
- 6. Upon confirmation, the message "Vote cast successfully" will be displayed.
- 7. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
- 8. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

#### **General Guidelines for shareholders**

- Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to <a href="mailto:contact@cssanjaygrover.in">contact@cssanjaygrover.in</a> with a copy marked to <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a>.
- 2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an

- event, you will need to go through the "<u>Forgot User Details/Password?</u>" or "<u>Physical User Reset Password?</u>" option available on www.evoting.nsdl.com to reset the password.
- 3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of <a href="www.evoting.nsdl.com">www.evoting.nsdl.com</a> or call on toll free no.: 1800-222-990 or send a request to Ms. Sarita Mote at <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a>.
- 4. All grievances connected with the facility for voting by electronic means may be addressed to Ms. Sarita Mote, National Securities Depository Limited (NSDL), Trade World, 'A' Wing, 4th Floor, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel (West), Mumbai 400013 or send an email to <a href="mailto:relations@nsdl.co.in">relations@nsdl.co.in</a> or call 1800 222 990.
- 5. Any person who becomes a member of the Company after dispatch of the Notice of AGM and holding shares as on cut-off date i.e. November 10, 2020, may obtain the Login ID and Password by sending a request at evoting@nsdl.co.in or to the Company/Registrar and Transfer Agent MCS Share Transfer Agent Ltd., F-65, Okhla Industrial Area, Phase I, New Delhi 110 020, at <a href="mailto:admin@mcsregistrars.com">admin@mcsregistrars.com</a> or <a href="mailto:priya@monnetgroup.com">priya@monnetgroup.com</a>
  - A. Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:
    - 1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) by email to (isc\_mind@monnetgroup.com).
    - 2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) to (isc\_mind@monnetgroup.com).

## B. THE INSTRUCTIONS FOR MEMBERS FOR e-VOTING ON THE DAY OF THE AGM ARE AS UNDER:-

- 1. The procedure for e-Voting on the day of the AGM is same as the instructions mentioned above for remote e-voting.
- Only those Members/ shareholders, who will be present in the AGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system in the AGM.
- 3. Members who have voted through Remote e-Voting will be eligible to attend the AGM. However, they will not be eligible to vote at the AGM.
- 4. The details of the person who may be contacted for any grievances connected with the facility for e-Voting on the day of the AGM shall be the same person mentioned for Remote e-voting.

### C. <u>INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE AGM THROUGH</u> VC/OAVM ARE AS UNDER:

- 1. Member will be provided with a facility to attend the AGM through VC/OAVM through the NSDL e-Voting system. Members may access the same at https://www.evoting.nsdl.com under shareholders/members login by using the remote e-voting credentials. The link for VC/OAVM will be available in shareholder/members login where the EVEN of Company will be displayed. Please note that the members who do not have the User ID and Password for e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the notice to avoid last minute rush. Further members can also use the OTP based login for logging into the e-Voting system of NSDL.
- 2. Members are encouraged to join the Meeting through Laptops for better experience.
- 3. Further Members will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
- 4. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
- 5. Shareholders who would like to express their views/ask questions during the meeting may register themselves as a speaker may send their request mentioning their name, demat account number/folio number, email id, mobile number at (isc\_mind@monnetgroup.com).
- 6. Shareholders who would like to express their views/have questions may send their questions in advance mentioning their name demat account number/folio number, email id, mobile number at (isc\_mind@monnetgroup.com). The same will be replied by the company suitably.
- 7. Those shareholders who have registered themselves as a speaker will only be allowed to express their views/ask questions during the meeting. Members may register themselves as a speaker from 8th November 2020 at 9:00 a.m. IST to 10th November 2020 till 5:00 p.m. IST for the same.

#### **EXPLANATORY STATEMENT**

(In respect of the Special Businesses Pursuant to Section 102(1) of the Companies Act, 2013)

The following Statement set out all material facts relating to Special Businesses under Item No. 3 as mentioned in the accompanying Notice.

#### Item No 3.

It is proposed to shift the registered office of the Company from State of Chhattisgarh to National Capital Territory (NCT) of Delhi.

The registered office of the Company is currently situated at Plot No 216, Sector - C Urla Industral Complex Raipur CT 493221 (Chhattisgarh). The Board of Directors of the Company at its meeting held on 23rd October 2020 has approved and recommended to the members of the Company the proposal of shifting of the registered office of the Company from Raipur, State of Chhattisgarh (which was earlier part of the State of "Madhya Pradesh") to National Capital Territory (NCT) of Delhi.

The shifting of registered office of the Applicant Company was felt necessary because of the following reason(s):

- i. To achieve operational efficiency, streamline management system, better administrative control and to carry out the business activities more economically & efficiently;
- ii. It would be in the best interests of the Company, its shareholders, creditors and all other concerned stakeholders.

The shifting of the registered office from one state to another and alteration of Clause II of the Memorandum of Association ('the MOA') the Company requires the approval of the members of the Company by way of special resolution, in terms of section 12, 13 and any other applicable provisions of the Companies Act, 2013 and rules made thereunder.

It is therefore, proposed to authorize board of directors of the Company for shifting of registered office of the Company from State of Chhattisgarh to National Capital Territory (NCT) of Delhi.

None of the directors of the Company or their respective relatives is concerned or interested in the passing of the above resolution

# DETAILS OF DIRECTORS SEEKING APPOINTMENT/RE-APPOINTMENT IN 37TH ANNUAL GENERAL MEETING

(Pursuant to the Secretarial Standards- 2 issued by the Institute of Company Secretaries of India and Regulation 36(3) of the SEBI (Listing Obligation & Disclosure Requirements) Regulations, 2015)

Name Of Director	Shri Keshav Sharma
DIN	08275228
Date of Birth	01/07/1970
Age	50 Years
Date of First Appointment on the Board	30 <sup>th</sup> May, 2019
Qualifications	Commerce Graduate
Experience/ Expertise in specific	Having 27 years of experience in Liaisoning
functional area	with the regulatory authorities and other related projects.
Terms and conditions of appointment or	N.A.
reappointment	
Details of remuneration sought to be paid	Except sitting fee (as approved by the
	Board)no remuneration is sought to be paid
Remuneration last drawn by such	N.A.
person, if applicable	
Relationship with other Directors,	No such relationship exists
Manager and other Key Managerial	
Personnel of the company  Number of Meetings of the Board	NIL
attended during the year	NIL
Directorship held in other companies	Monnet Industries Limited
(excluding foreign companies, private	2. Excello Fin Lea Ltd
Limited companies & section 8	3. MaaBamleshwari Mines and Ispat Limited
Companies)	4. Dynamic Defence Technologies Limited
Membership/Chairmanship of	NIL
Committees of other public	IVIL
Companies (includes	
only Audit Committees	
and Stakeholders relationship	
Committee)	
Shareholding in the company	NIL